

**Catoctin Board Meeting**  
**September 25, 2019**  
**9:00 am**

In attendance: Supervisors McBride, Arnold, Grossnickle, Salisbury, Associates J. Falkenstein, District Manager D. Remsburg, ADM Leatherman, Extension Morris.

Minutes approved by Motion: Grossnickle/ McBride - All in agreement

Treasurer's report approved by Motion: Grossnickle/McBride - All in agreement

Joint urban checking, money market, Ag complex, SAM accounts approved by Motion: McBride/ Grossnickle - All in agreement.

Expenses for the month approved by Motion: Grossnickle/ Arnold - All in agreement.

Checks #8322 thru #8343, Joint Urban Checks- 1831 thru 1835. Ag. Complex Checks - None, SAM Check-None -All in agreement.

**OLD BUSINESS:**

1. Remsburg reported he received a signed copy of the DNR Grant Agreement and the scope of work to Israel Creek and Broad Run Projects. He has submitted an invoice to MDE for design work on the Broad Run Project in the amount of \$20,000 dollars for completed tasks on design.
2. Remsburg gave the Manure Injection Equipment update. Payment has been received for the June 30<sup>th</sup> invoice. The amount of \$30,794.52 for 475 acres injected. Injection has been completed at Charlie Lamberts and Gary Grossnickle Farms, no invoice has been received Allegheny Ag. at this time for that injection. Grant has been extended to December 15<sup>th</sup> and December 31<sup>st</sup> to submit bills. Remsburg is contacting Maryland SCD's to see if there is any interest, and also contacted MASCD for PA. SCD's information and Atlantic Tractor.
3. Remsburg reported the District Supervisor Application has been sent in, McBride is going to remain in the position until it can be filled.
4. Remsburg reported the Banquet invitations will be sent to the printer this week.

## CURRENT BUSINESS

1. Remsburg reported on the new Book keeper hire, her name is Debbie Buhr. She was recommended by Jim George. She will be starting at \$35.00 dollars an hour with a review after 6months.
2. Remsburg presented a NRCS MOU and UCA documents to the Board. The Board Members agreed with what Remsburg presented. No action taken.
3. Remsburg presented revised MDA meal allowances effective September 1<sup>st</sup>. Breakfast \$13.00 dollars, Lunch \$15.00 dollars, Dinner \$28.00 dollars. There was a Motion: Grossnickle/ McBride to adopt the new meal allowance for the District. All in agreement.
4. Remsburg reported he received a letter from MASCD about the Farm and Harvest Program, does the Board want to support the program this year? There was a Motion: Grossnickle/ McBride to support in the amount of \$625.00 dollars. All in agreement.
5. Remsburg reported on Fayer Memorial Service and asked each Board Member to contribute \$10.00 dollars each towards flowers.
6. Remsburg reported Rakestraw and Ediger attended the MDA listening Session. It concerned the strategic planning for MDA for the next 5 years for all agriculture.
7. Remsburg reported the Staff has not done any planning at this time on the Soil Health Training Meeting, they are too busy in the field at this time, and will get to this later in the year.

Communications: No Report.

Cammauf: distribute written report (copy or file)- copy attached.

Committee Report: Info/Ed: No Report

Awards- No Report

Legislative: No Report

Ag. Complex: No Report

Conservation plans: Approved by Motion: No plans to approve.

Cooperating agencies: Extension Morris- Reported on the pumpkin plots. On 10/19 Small Animal Ruminant Training and Fungicide trials on orchard grass.

**NEXT MONTHLY MEETING: Date: Tuesday – October 15<sup>th</sup>, 2019 @ 9:00 a**

**Motion to Adjourn: McBride**

**Minutes taken by Steve Leatherman**