

Frederick Board Meeting June 23, 2020

In attendance: Supervisors- B. Rakestraw, R. Ediger, R. Myers, S. Hipkins, R. Troxell,
District Manager- D. Remsburg, Assistant District Manager- S. Leatherman, NRCS-Cammauf,
Extension-K. Nichols.

Minutes and approved by Motion: Hipkins/ Troxell - to approve amended. All in agreement. Current Business # 5 should have read RC&D is going to hire people for the Frederick Watershed, Md Forestry Board is accepting applications until May 23rd.

Treasurer's report approved by Motion: Myers/ Ediger - All in agreement.

Joint urban checking, money market, Ag complex, SAM, endowment accounts approved by
Motion: Troxell/ Hipkins. All in agreement.

Expenses for the month approved by Motion: Ediger/Hipkins -All in agreement.
Checks # 3470 thru 3487, Joint Urban Checks #4801, Ag. Complex Checks # None,
SAM Checks - None. All in agreement.

Old Business:

1. Remsburg gave the Ecotone update, payment was received from DNR for invoices totaling \$140,000 dollars for Israel Creek Construction and Broad Run design. The Monthly Report has been submitted to DNR along with an invoice requesting \$106,000 dollars to start construction on the Broad Run Project. Warren Johnson reported the Districts Contractual Engineers should be checking these projects to make sure they are being done to NRCS specs.
2. Remsburg gave the Manure Injection Equipment update: Allegheny Ag. still has not had time to make the repairs. Denali Water may still be interested in the injector. Richard asked Remsburg about possibly advertising the Tractor with the Injector. Richard said he would advertise it on the website. Remsburg is still going to contact Atlantic Tractor about advertising it.
3. Remsburg gave the Cover Crop update: there was 158 Spring Certifications which amounted to 1.23 million dollars in payments. Fall and Spring together amounted to over 2 million dollars. Remsburg provided some of the details for the FY21 Cover Crop Program. Applications will be mailed out and need to be mailed to their respective District, postmarked by July 17th. The flyer will be posted on the MDA website.
4. Remsburg gave the COVID 19 update. MDA is basically the same as in May, FSA is phasing one person a week back to the office until all are back. NRCS can start phasing back once the office has safety precautions in place.
5. Remsburg gave the scholarship update: checks with a cover letter will go out with this month's expenses. Remsburg asked the Board if Ashley Wiles check could be written out of the District Account and then do a transfer from the Endowment to the District Account at a more convenient time. The Board agreed.
6. Remsburg gave the Park and Ride update. after some discussion the Board made recommendation for Remsburg to contact appraisers to get an estimate.

7. Remsburg presented revisions he made to the Leadership Assessment Tool. No bylaws were found, the District Personnel Handbook follows closely with the County guidelines. There was a Motion: Ediger/ Troxell to approve the revisions made to the leadership Assessment Tool. All in agreement.

CURRENT BUSINESS:

1. Remsburg presented the Urban Checking update. We will request to close out the current checking account and open a new one. The bank will monitor all Accounts for \$35 dollars a month with no set-up fee. The Districts Quick Books file needs to be sent for them to compare checks to make sure they correspond. There was a Motion: Hipkins/ Myers to close out the Joint Urban Account and start a new one and go with a \$35 dollar a Monthly fee to have checks monitored. All in agreement.
2. Remsburg reported the MASCD Summer Meeting has been cancelled. Awards will be given out at the MASCD Winter Meeting. The 2021 MASCD Summer Meeting will be held at Cambridge Hyatt.
3. Remsburg presented a renewal of 2 Ag. Exemptions for Dennis McLaughlin since he was unable to get them completed. There was a Motion: Myers/Hipkins to grant the extensions- All in agreement.
4. Remsburg presented an Ag. Exemption request from Alan Heflin to receive dirt from Broad Run Stream Restoration Project to repair a waterway out of its life span and repair 2 diversions. Motion: Ediger/ Hipkins to approve the Ag. Exemptions. All in agreement.
5. Remsburg went over the June SSCC minutes after some questions came up.
6. Remsburg presented an Ag. Preservation Request to draft a letter stating SCD has no objection to replacement of dwelling on the Manahan Farm. Remsburg wrote a letter to the request stating it was alright.

Communications: Nothing to Report.

Cammauf: Reported NRCS in every County in Maryland is open to phase one of the virus.

Committee Report: Info/Ed: Remsburg reported the scholarship letters and checks will be sent out this week.

Awards: The Boards decided to present 2 Awards this year, the Keilholtz and Cooperator of the Year Award.

Legislative: Ediger presented his Report.

Ag. Complex: No Report.

Conservation plans: No plans to approve.

Cooperating agencies: Extension- K. Nichols- provided the highlights of what is going on at the Extension Office, the Office maybe opening in July with restrictions.

NEXT MONTHLY MEETING: **Date: Tuesday- July 28th**

Motion: to Adjourn: Hipkins

Minutes recorded by: Steve Leatherman

