

Catoctin Board Meeting
November 16, 2021
9:00 am

Attending: Supervisors: Falkenstein, Orlowski, Holter, Arnold, Sowers, Associates Grossnickle, Shafer, DM-Hutchinson, ADM- Leatherman, Extension Hurry.

Minutes approved by Motion: Holter/Falkenstein- All in agreement.

Joint Minutes approved by Motion: Falkenstein/Holter-All in agreement.

Treasurer's report approved by Motion: Falkenstein /Holter- All in agreement

Joint urban checking, money market, Ag. complex accounts approved by Motion Falkenstein/Arnold. All in agreement.

Expenses for the month approved by Motion: Falkenstein /Holter. All in agreement.

Checks #8806 thru #8828, Joint Urban Checks #2041 thru #2044, Ag. Complex Checks#-None. All in agreement.

OLD BUSINESS:

1. Hutchinson reported on the Staff/Board Development Meeting, it was a general consensus that these meetings should be held at least two times a year.
2. Hutchinson reported there is no new information on the Ag. Complex deed. Falkenstein is going to try to contact State Highway Administration to see about getting the confirmatory deed issue resolved.
3. Hutchinson reported the Boards have a credit card coming through BB&T Bank but has not received it just yet.
4. Hutchinson presented the flow chart and spreadsheet of all Accounts to the Board, they thought it makes the Accounts easier to follow.

CURRENT BUSINESS:

1. Hutchinson reported Roger Thomas is currently working as a contractual Engineer for the SCD. He is currently working under NRCS Job Approval Authority and under their Engineers License. This will not be permitted after January 1, 2022. If the boards choose to hire him on as a part time employee, he would have some liability coverage under the District Tort Act. Does the Board want to hire him as a part-time employee? Or wait to see if MASCD can come up with a procurement contract that will allow him to be covered under the Tort Act? Should he be required to maintain his own professional insurance? Should a pond review fee be established? After some discussion the Board decided to form a committee of 2 people from each Board to explore the matter and make a recommendation.
2. Hutchinson reported there is 150 people signed up for the Banquet.
3. Hutchinson reported MASCD needs a nominee to replace Gareth Harshman on the Legislative Committee, she presented it to the Frederick Board, no one was interested they suggested asking Catoctin and then other Western Districts. When presented to Catoctin Board -Orlowski volunteered to fill the position.

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4. Hutchinson reported the election of Officers is in December, do you want ballots mailed or do nominations now? The Board decided on nominations now, Chairman - Sowers, Vice Chairman - Falkenstein, Treasurer - Holter, Assistant Treasurer - Orłowski. Motion to approve this will be made at the December Board Meeting.
5. Hutchinson updated the board on site reviews of three Ag. Exemptions and the issues observed on each site. After some discussion Sowers suggested the Supervisors on the Engineering Committee also revisit the Ag. exemption policy.
6. Hutchinson asked the Board if they wanted to continue to charge cooperators for Rodent guards and warning signs that are required on manure storage facilities. There are sometimes issues with collecting and staff are uncomfortable with following up on billing. There was a Motion: Orłowski/Arnold to give the rodent guards and signs away free of charge. All in agreement.
7. Sowers asked if there is going to be a Christmas Party this year? After some discussion the Board decided on December 21st to be held at Burkittsville Ruritan, if available. The boards would provide the meats if the Frederick Board agrees to participate and pays half.

COMMUNICATIONS:

Hutchinson read a Thank you from Jennifer Gurlock for her explanation of the SCD during a tour for Leadership Frederick.

Hutchinson presented a Taste of Maryland Function coming up on February 3rd, the cost is \$100 dollars a person. There was a Motion: Orłowski/Holter to approve \$50 dollars if Frederick Board will pay the other half. All in agreement.

Cammauf: No Report.

Committee Report: Info/Ed- Orłowski reported RC&D will be holding a meeting in December.

Awards: No Report.

Legislative: No Report

Ag. Complex: See Old Business.

Conservation Plans accepted by Motion: No plans to except.

Cooperating agencies: Extension J. Hurry announced he is leaving Extension Service for another job.

**NEXT MONTHLY MEETING: Date: Tuesday- December 21, @ 9:00 am
At Burkittsville Ruritan.**

Motion to Adjourn: Falkenstein/Holter

Minutes taken by Steve Leatherman

