

Frederick Board Meeting
February 23, 2022

APPROVED

In attendance: Supervisors - B. Black, B. Burch, R. Myers, S. Hipkins, Associates - B. Ripley, B. Sweeney, District Manager - H. Hutchinson, Assistant District Manager - S. Leatherman, NRCS - B. Cammauf, E. Development - B. Tucker.

Minutes approved by motion: Myers/Burch to approve as corrected. #5-Old Business need to change the date from 3/3 to 3/1. All in agreement.

February 18th Joint Board Minutes approved by motion: Burch/Black. All in agreement.

Treasurer's report approved by motion: Black/Myers - All in agreement.

Joint Urban Checking, Money Market, Ag. Complex Accounts approved by motion: Black/Burch - All in agreement.

Expenses for the month approved by motion: Black/ Burch- All in agreement.

Checks #3962 thru #3988, Joint Urban Checks #2049 and #2051, Ag. Complex Checks none.

OLD BUSINESS:

1. Hutchinson gave the small pond approval update, MDE held 2 virtual meetings to go over the small pond MOU. On advice from Office of the Attorney General (OAG), MDE is abandoning the 24 individual MOU's with each District in favor of making a policy on how small ponds are to be reviewed.

At the winter MASCD meeting, it was announced they had not yet developed a procurement template for the Districts to use. The MDA OAG made the determination that the SCD's are not able to charge for small pond reviews. Hutchinson confirmed with Jennifer Smith (MDE) that the District can proceed to review ponds with our current process however the contract the District has with Roger is lacking 3 items which the OAG says need to be included. The District needs to consider whether they want to develop a new contract, or hire Roger as a part-time District engineer. If Roger continues as a contractual employee, county funds can be used to fund his work. If he becomes a District employee, we would continue to pay him from Urban fees. Roger would prefer to become a part-time district employee.

In exploring a part time position, Hutchinson learned that the District would need to purchase workman's comp insurance. The District also does payroll services for two nutrient management interns, on behalf of the nutrient management program, and they may need to be covered under workman's comp also. Hipkins asked Hutchinson to check and see if the NM Interns are covered under MDA. There was a Motion: Myers/Burch to hire Roger Thomas as a part time employee for Engineering Services. All in agreement.

2. Hutchinson presented 2 ponds for the Board to approve, one is SWM Pond 6-B retrofit for Tallyn Ridge Development and the other one is an Irrigation pond for Fox Hall Farm. There was a Motion: Myers/Burch to approve the 2 ponds and have Hutchinson to sign off on them. All in agreement.
3. Hutchinson gave the update on the MOA with NRCS, she noted Staff and Board Members need to be updated on section 1619 through NRCS training every 2 years. They are asking for an annual plan of work and a long-term plan of work. Hutchinson is to email to the Board once it is returned.
4. Hutchinson reported B. Sowers asked about private engineering firms doing designs for BMP's to help with getting more BMP's designed and implemented. Hutchinson mentioned Cammauf advised against it because in the past, the NRCS engineers advised against staff doing the construction inspections for a design by an outside firm. If the Engineer or someone from the private firm needed to do the inspections, this would be a cost that is passed on to the farmer and it may not be economical. Hutchinson talked with Warren Johnson, he told her if NRCS was to do inspections and a change is needed the engineer would need to be contacted and provide written approval on any field changes.

When office staff develop a design the Warren approves, staff call Warren and he advises on how to proceed or authorizes a change.

5. Hutchinson reported the stamp alerting to the \$45 fee for returned checks has been purchased and in use.
6. Hutchinson reported the temporary Administrative Specialist job description has been written up and will be advertised in the news post and SCD's website and Facebook.
7. Hutchinson reminded the Board "The Taste of Maryland" will be held on March 3rd.
8. Hutchinson reminded the Board about Sexual Harassment Training on March 1st at Washington County Ag. Center from 9:30am – 11:30am.

CURRENT BUSINESS:

1. Hutchinson reported on what was discussed at the Virtual Winter MASCD Meeting. Minutes were emailed to Board Members.
2. Burch reported on what was discussed at the County Legislative Day.
3. Hutchinson reported on what was discussed at the February 19th SSSC Meeting. Minutes were e-mailed to Board Members.
4. Hutchinson reported Catocin Board wants to host the cooperators banquet this year. Hutchinson is working at lining up a venue.
5. Hutchinson reported Josh Smith with RC&D wants to present a power point at the March Board Meeting. The Board gave approval.
6. Hutchinson received the Poster and Coloring Contest information and passed it to B. Burch who will be heading it up.
7. Hutchinson reported the application deadline for the Leopold Conservation Award 2022 is August 1st.
8. Hutchinson reported the Ag. Exemption for Randy Cohen (Hickory Plains) has been closed out.
9. Hutchinson reported Karen Miller will be taking over Envirothon Coordinator replacing Craig Hartsock.

COMMUNICATIONS: Burch reported the next RC&D Meeting will be March 17th.

CAMMAUF:

1. Cammauf reported Dr. Hillsman is moving to NRCS National Office. Rob McAfee will be filling in.
2. Cammauf reported Urban Ag. is coming down the pike details are still being worked out.

COMMIITTEE REPORTS: Info/Ed:

1. Myers asked Hutchinson if she could have the Scholarship invitation advertised by the next Board Meeting.
2. Burch reported Sabillasville Elementary School is becoming a Charter School for the next school year. They are holding an open house on February 24th. He reported they are planning an Ag. Program in the future and is wondering if SCD could possibility help in some way.

Awards: No Report

Legislative:

1. Black reported Steve Weber from Baltimore County told him it is illegal to shoot groundhogs in that County.
2. Black reported the bill to take pesticide regulation from MDA and give it to MDE was killed.

Ag. Complex: B. Tucker reported proposals for the Economic Feasibility Study has been received.

Conservation Plans: Accept by Motion: Burch/Black. All in agreement.

Cooperating Agencies:

1. Hutchinson received K. Nichols -Extension report and handed it out at the Board Meeting.
2. B. Tucker reported an Ag. Economic innovation grant will be opening on March 1st and will run until March 31st. The grants are open only to Frederick County residents. Tucker also reported on a presentation on carbon markets where farmers were advised to review contracts closely before

signing. Maryland Farmers are early adopters of practices that sequester carbon and may not be able to fully benefit from the contracts.

NEXT MONTHLY MEETING: Wednesday- March 23rd @ 1:30

Adjournment: Burch /Myers

Minutes recorded by: Steve Leatherman.

A handwritten signature in cursive script that reads "Steve Leatherman". The signature is written in black ink and includes a long, horizontal flourish extending to the right.