

Frederick SCD Board Meeting  
July 27, 2022

APPROVED

**In attendance:** Supervisors – D. Flickinger, B. Black, B. Burch, R. Myers. District Manager – H. Hutchinson, Asst DM – Leatherman. NRCS. - B. Cammuf. Extension- M Townsend

Meeting conducted by D. Flickinger Vice Chairman

**Minutes approved by motion:** Burch/Black as presented - All in agreement.

**Treasurer's Report approved by motion:** Myers/Burch to accept as filed – All in agreement.

**Financial Report Statements approved by motion:** Burch/Black – All in agreement.

**Expenses to be paid for the month approved by motion:** Myers/Burch to accept as filed – All in agreement.

Checks #4083 thru #4106, Joint urban checks #2063 thru #2065. Ag. complex checks-None.

**OLD BUSINESS:**

1. Hutchinson gave the update on boards merger. The SSCC met in closed session with their attorney. Their first step is to develop a petition. Twenty-five landowners from each district need to sign the petition for a merger. After 25 signatures from each district are achieved, a referendum will be held and a vote on the merger taken. The committee would like to hear from the Boards if they are interested in pursuing a merger before they develop a petition.
2. Hutchinson gave the update on the district vehicle. The local government tags have been put on the vehicle, a \$200 reimbursement came along with it. Weather Tech floor mats have been put in and the cost of the logo for the vehicle is \$211.56 Hutchinson asked about removing the word Treservse off the doors so logo can be centered, there was a Motion: Myers/Black to remove the lettering. All in agreement.
3. Hutchinson asked about MASCD Auction items Burch is going to purchase 3 bottles of Frederick County Wine and Black is going to provide a fruit basket with canned items.
4. Hutchinson gave the update on the workman's compensation insurance. The board wants workman's comp included for the supervisors. Hutchinson is getting a cost estimate. Each board would need their own policy.

**CURRENT BUSINESS:**

1. Hutchinson reported she received applications for district Urban Technician. Interviews were held and reference checks have been completed.
2. Hutchinson is working with the county on getting the Administrative specialist position filled. She is trying to get it changed to a program manager position. She sent comments back to the county on Monday, 7-25-22.
3. Hutchinson reported MDA is extending the FY22 MOU through June 30, 2023. Nothing has changed within this agreement. There was a Motion: Burch/Black to approve signature of the MOU. All in agreement.
4. Hutchinson reported she has completed registration for MASCD for Flickinger and Myers and also made Hotel/reservations Burch, Myers, Flickinger and herself.
5. Hutchinson reported on the July 14<sup>th</sup> Western Area meeting, the Western region needs to nominate someone to serve on the bylaws and operating committee and on the resolutions committee. John Orłowski Catoctin SCD said he will serve on the legislative committee another 5 years. Western Area will be in charge of MASCD in 2023. It was decided that the meeting will be held in Cambridge again. Catoctin and Frederick districts were asked to take charge of the auction. The board decided to table until the August meeting.
6. Hutchinson reported on the July SSCC meeting. The main topic was small and urban farms. MDA is developing an outreach program and NRCS is also working on Urban farming operations and has hired staff to support this program.

7. Hutchinson asked for a committee to develop policy for meeting reimbursement. The policy should address what qualifies as a meeting, whether permission must be granted in advance, etc. Lack of a policy puts the district manager in a difficult position when authorizing reimbursements. Myers and Burch said they would serve on the committee.
8. Hutchinson said there's nothing new to report on district evaluations or weekly staff meetings.
9. Hutchinson asked the board what banquet awards they want to give this year they decided on cooperator of the year, Keiholtz and possibly an Equine if someone is deserving.
10. Hutchinson asked the board if they want to order Remington calendars this year. There was a Motion: Myers/Burch to order 350 of the same calendars as last year. All in agreement.
11. Hutchinson reported Old London farm was asking for an ag exemption, it was decided that a standard storm water management plan was what they would need.
12. Hutchinson gave an update on the McGlaughlin Ag exemption on Valentine Farm.
13. Flickinger reported she would like to see some type of handout given at the fair. M. Townsend suggested seed depth checkers Hutchinson is going to check it out.
14. Flickinger asked if anyone had any update on the farm relief grant, M. Townsend knew that 130 people had applied for it.
15. Flickinger asked if there is any update on the office building lease agreement. Cammauf reported NRCS is in negotiation process. We now have 8,100 square feet and are asking for 14,000.

#### COMMITTEE REPORTS:

1. RC & D – Burch reported there will be an RC & D meeting at MASCD either on Sunday or Monday.
2. Info/Education – Myers reported Burch is at the national Envirothon at this time.
3. Awards – Award winners will be chosen in August or September
4. Legislative- Black reported on the primary election.
5. Ag Complex – The feasibility study is in process at this time

COMMUNICATIONS: Hutchinson reported an invitation to Allegany SCD picnic at rocky gap was received.

CONSERVATION PLANS: Accepted by Motion: Burch/Black. All in agreement.

#### Cooperating Agencies:

1. Extension: Townsend reported he has webinars going on at this time. He's working with K. Nichols on a manure injection project, it's a 2-year grant. He's also hoping to get a soybean grant.
2. Townsend plans on doing NM Voucher and pesticide trainings this fall.
3. MDA: Hutchinson reported the Frederick office will be getting 1 new planner and 1 technician. MDA is looking for a Western Area Coordinator.

Adjournment – Motion to adjourn Burch/black – All in agreement.

**Next Meeting:** Wednesday 8/24/22 at 10:30 at SCD office.

Minutes recorded by: Steve Leatherman



**Closed Session:** Held July 27<sup>th</sup>, 2022 at 3:45 P.M. at the Frederick Soil conservation district and attended by B. Burch, R. Black, R. Myers, D. Flickinger, and H. Hutchinson to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees or officials over whom this public body has jurisdiction and to protect the privacy or reputation of individuals concerning a matter not related to public business.